



GULF COUNTY, FLORIDA BUILDING DEPARTMENT

1000 CECIL G. COSTIN, SR, BLVD., ROOM 305 * PORT ST. JOE, FLORIDA 32456 * PHONE (850) 229-8944 * FAX (850) 229-7873

SCOPE OF WORK FOR MINOR REPAIRS PERMIT APPLICATION

1. OWNER'S NAME: _____
2. OWNER'S MAILING ADDRESS: _____
3. OWNER'S PHONE NUMBER: _____ CELL#: _____
4. PROPERTY ADDRESS OF CONSTRUCTION: _____
5. PROPERTY TAX IDENTIFICATION NUMBER: _____
6. LEGAL DESCRIPTION: _____
7. CONTRACTOR'S NAME: _____
8. CONTRACTOR'S MAILING ADDRESS: _____
9. CONTRACTOR'S PHONE NUMBER: _____ CELL#: _____
10. CONTRACTOR'S FLORIDA LICENSE NUMBER: _____
11. CONTRACTOR'S FLORIDA LICENSE EXPIRATION DATE: _____

Note: Please indicate any of the following trades that are included in the scope of work. **NOTE: Separate permits will be required for Building, Plumbing, Mechanical, Electrical, Roofing and Window related work.**

DESCRIPTION OF WORK

LOCATION OF WORK

****Specify where on the property the work will be conducted for each description of work.****

☐ **BUILDING.**

1. _____
2. _____
3. _____
4. _____

5. _____

☐ **PLUMBING/GAS.**

6. _____

7. _____

8. _____

☐ **MECHANICAL.**

9. _____

10. _____

11. _____

☐ **ELECTRICAL.**

12. _____

13. _____

14. _____

☐ **ROOFING.**

15. _____

16. _____

17. _____

Is there a pool on the property? Yes ☐ No ☐

If yes, is the safety barrier up? Yes ☐ No ☐

Repairs for structural damage require plans. The following types of construction require the submittal of plans:

☐ *Roof truss repair/replacement*

☐ *Any new construction including additions and alterations*

☐ *Damage to load bearing partitions*

Total estimated cost of the above repairs: \$_____.